Submission Guidelines

Project OSU Spotlight is a new opportunity for students to make a short (one- to six-minute) film for recruitment and advertising purposes with grant and equipment support provided by from the Film Studies Program. If your project is selected, you will be awarded $500 in funding, have access to program equipment, and work with faculty and staff to complete your short. Submissions will be judged on how compelling they are in elaborating one or more of the following themes:

- I chose Ohio State because...
- I study film, production, and/or screenwriting because...
- The Film Studies Program at Ohio State is important to me because...
- Studying, producing, and/or writing films is important to me because...
- Film matters in society and culture because...

Your film and the production process are expected to uphold the university's standards of civility and respect as outlined in its statement on diversity: “Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential.”

By being selected to participate in Project OSU Spotlight, you provide the Film Studies Program at The Ohio State University with the rights to distribute and use for advertising purposes all materials submitted (from application materials, to production stills, to the finished production). The Film Studies program director will determine if and how the winning film will be shared with prospective students and made available on the program website.

To apply please follow these instructions:

I. Complete the Project OSU Spotlight application below. Applications for OSU Project Spotlight are due on January 14, 2019 and should be submitted via email to Film Studies Program Coordinator, Matt Swift (swift.23@osu.edu).

The application form requires you to provide the following information:

1. Applicant Information: please complete all fields.
2. Working Title and Two-Sentence Description of Film: Be sure that your description makes clear how the proposed film will reflect the themes specified above.
3. Project Proposal: Provide a short (300 words or less) description of your proposed film. This proposal should: establish the basic premise or story idea for the film (e.g., a parent and student discussing schools or majors); illustrate the traditions on which you’ll be drawing (e.g., animation, documentary, experimental, fictional narrative); describe the scenes it will include (e.g., documentation of various classes at Ohio State); and detail any special techniques (e.g., green-screen work) that it might employ. Include here any other information that speaks to why your film should be selected based on the goals of the project.
4. Production Details, Schedule, and Budget: Describe your role in the production (e.g., screenwriter, director, editor, actor) and the names and roles of the students with whom you plan to collaborate (the rest of your crew and cast). Plot out the schedule for your production (when you plan to write, shoot, and edit). And detail what expenses, if any, you foresee and how you plan to spend the $500 in grant funds. Any funds not used to cover production costs can be split among crew and cast members in amounts agreed upon ahead of time. The finished film is due on Thursday, February 28, 2019.

II. Feel free to include with your application additional materials that may be helpful for the selection committee to see. These might include: a screenplay, storyboards, and concept art.

III. Direct any questions to Matt Swift (swift.23@osu.edu).
Project OSU Spotlight

Application

(1) Applicant Information
First and Last Name ______________________________________________
Email __________________________________________________________
Phone Number ___________________________________________________
Current Major(s) and Minor(s)________________________________________
Expected Graduation Date __________________________________________

(2) Working Title and Two-Sentence Description of Film:

(3) Project Proposal:

(4) Production Details, Schedule, and Budget

I agree to the above policies and procedures for participation in Project OSU Spotlight:
Signature _________________________________ Date _______________________